



Subject:	Request for the use of Tommy Patton Bowling Pavilion
Date:	Friday 18 th September 2026
Reporting Officer:	Stephen Leonard, Director of Neighbourhood Services.
Contact Officer:	Paula Irvine, Parks Events and Outreach Manager

Restricted Reports									
Is this report restricted?	Yes ☐ No ☒								
Please indicate the description, as listed in Schedule 6, of the exempt information by virtue of which the council has deemed this report restricted. Insert number ☐ 1. Information relating to any individual. 2. Information likely to reveal the identity of an individual. 3. Information relating to the financial or business affairs of any particular person (including the council holding that information) 4. Information in connection with any labour relations matter 5. Information in relation to which a claim to legal professional privilege could be maintained. 6. Information showing that the council proposes to (a) to give a notice imposing restrictions on a person; or (b) to make an order or direction. 7. Information on any action in relation to the prevention, investigation or prosecution of crime									
If Yes, when will the report become unrestricted? <table><tr><td>After Committee Decision</td><td>☐</td></tr><tr><td>After Council Decision</td><td>☐</td></tr><tr><td>Sometime in the future</td><td>☐</td></tr><tr><td>Never</td><td>☐</td></tr></table>		After Committee Decision	☐	After Council Decision	☐	Sometime in the future	☐	Never	☐
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Sometime in the future	☐								
Never	☐								

Call-in	
Is the decision eligible for Call-in?	Yes ☒ No ☐

1.0	Purpose of Report/Summary of Main Issues
1.1	The Committee is asked to note that Council has received a late request from East Belfast Football Club to host a supporter and volunteer dinner in Alderman and Tommy Patton bowling

	pavilion on Saturday the 26 th September 2026. The request was received with no opportunity to include it within the request going to the September meeting of P&C. Members should also note that if approved the event will take place prior to the decision being ratified at full Council on 01 st Oct 2026.
2.0	Recommendation
2.1	The Committee is asked to grant authority to the applicant for the proposed event on the date noted; subject to the completion of the appropriate event management plans and satisfactory terms being agreed by the Director of City & Neighbourhood Services and on the condition that the Event Organisers: I. resolves all operational issues to the Council's satisfaction; II. meets all statutory requirements including Public Liability Insurance cover, Health and Safety, and licensing responsibilities; and III. shall consult with adjoining public bodies and local communities as necessary.
2.2	Committee are also asked to approve free use of the facility to include the staff costs to open, close and manage the building during the event.
2.3	Please note that the above recommendations are taken as a pre-policy position in advance of the Council agreeing a more structured framework and policy for 'Events', which is currently being taken forward in conjunction with the Councils Commercial team.
3.0	Main Report
	<u>Key Issues</u>
3.1	East Belfast Football Club has advised that they have organised the evening as a Supporters and Volunteers Dinner, primarily as a way for the club to say thank you to the many volunteers, supporters and other individuals who continually give their time and support to keep the club going.
3.2	A number of distinguished guests will be in attendance on the evening who have supported the club and its work.
3.3	Anticipated numbers in attendance are around 50 people.
3.4	The event itself will run from approximately 7.00pm until 10.30pm. The organisers will however require access to the pavilion in advance of the event to allow club volunteers and the caterer to set up tables, prepare the room and have everything ready before guests arrive. Suitable access and staffing arrangements will be agreed with the OSS manager.

3.5	The organisers are seeking free use of the facility, to include all Council staffing costs associated with opening / closing and managing the building during the event.
3.6	For catering, the organisers intend to use an external contractor, Seventy Catering & BBQ Hire.
3.7	The club has advised that there will be no alcohol sold, supplied or provided by East Belfast Football Club at the event. However guests who have been invited have already been informed that they may bring their own alcohol or other refreshments should they wish to do so. This is contrary to Council policy.
3.8	Entertainment will be low-key. Local singer Kristine Robinson will provide live entertainment during part of the evening. There will also be a short presentation during which the club intends to hand out a small number of gifts as a gesture of appreciation.
3.9	The evening is not being operated as a commercial or fundraising event. The entire cost of the dinner and entertainment is being met by East Belfast Football Club from funds that the club has raised. Nothing is being charged to those attending.
3.10	<u>Financial and Resource Implications</u> The organisers have asked for free use of the bowling pavilion to host the event. The associated costs are as follows: Loss of income from room hire - £160.80 Staff costs to be absorbed from existing revenue budget - £96.00 <u>Equality or Good Relations Implications/Rural Needs Assessment</u>
3.11	There are no known implications.
4.0	Appendices – Documents Attached
	None